

HINKLEY

# 52" VENTUS™

INDOOR LED FAN



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CEILING FAN INSTRUCTION MANUAL

## WE WANT YOU TO LOVE YOUR NEW FAN

SO WE'RE HERE IF YOU HAVE A QUESTION, NEED SOME HELP OR WANT TO CHAT ABOUT OUR PRODUCTS. SEND SUGGESTIONS OUR WAY TOO—WE'RE ALWAYS LOOKING TO MAKE YOUR EXPERIENCE WITH HINKLEY A POSITIVE ONE.

> [SERVICE@HINKLEY.COM](mailto:SERVICE@HINKLEY.COM)

> [800.HINKLEY](tel:800.HINKLEY)

> [LET'S SEE THAT HINKLEY STYLE @HINKLEY](#)  
[#HINKLEYSSTYLE](#)

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This manual contains complete instructions for the installation and operation of this fan. It has been designed to make the installation process as easy as possible. If you are unfamiliar or uncomfortable with wiring, please contact a qualified electrician. If you need additional assistance or have any questions, please reach out to us.

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For warranty information, visit [hinkley.com](http://hinkley.com).

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### WARNING:

Read and follow these instructions carefully and be mindful of all warnings shown throughout.

## GENERAL INSTALLATION & OPERATION INSTRUCTIONS

- 1 To ensure the success of the installation, be sure to read the instructions and review the diagrams thoroughly before beginning.
- 2 To avoid possible electric shock, be sure electricity is turned off at the main power box before wiring. All electrical connections must be made in accordance with local codes, ordinances and/or the National Electric Code. If you are unfamiliar with the methods of installing electrical wiring and products, secure the services of a qualified and licensed electrician as well as someone who can check the strength of the supportive ceiling members and make the proper installation(s) and connections.
- 3 **WARNING:** To reduce the risk of fire, electric shock, or other personal injury, mount fan only on an outlet box or supporting system marked acceptable for fan support of 35 lbs (15.9 kg) or less and use mounting screws provided with the outlet box. Most outlet boxes commonly used for the support of lighting fixtures are not acceptable for fan support and may need to be replaced. Consult a qualified electrician if in doubt.
- 4 Make sure that your installation site will not allow rotating fan blades to come in contact with any object. Blades should be at least 7 feet from floor.
- 5 Blades should be attached after motor housing is hung and in place. Fan motor housing should be kept in the carton until ready to be installed to protect its finish. If you are installing more than one ceiling fan, make sure that you do not mix fan blade sets, as each blade is part of a weighted set.
- 6 After making electrical connections, spliced conductors should be turned upward and pushed carefully up into outlet box. The wires should be spread apart with the common conductor and the grounding conductor on one side of the outlet box, and the "HOT" wires on the other side.
- 7 Electrical diagrams are for reference only. Light kits that are not packed with the fan must be UL listed and should be installed per the light kit's installation instructions.
- 8 After fan is completely installed, check to make sure that all connections are secure to prevent fan from falling and/or causing damage or injury.
- 9 The fan can be made to work immediately after installation - the bearings are adequately charged with grease so that, under normal conditions, further lubrication should not be necessary for the life of the fan.
- 10 To operate the reverse function on this fan, press the reverse button while the fan is running.
- 11 **CAUTION:** Do not ingest battery - Chemical burn hazard. Keep new and used batteries away from children.
- 12 The remote control supplied with a coin/button cell battery. If the coin/button cell battery is swallowed, it can cause severe internal burns in just 2 hours and can lead to death.
- 13 If the battery compartment does not close securely, stop using the product and keep it away from children.
- 14 If you think batteries might have been swallowed or placed inside any part of the body, seek immediate medical attention.

## IMPORTANT SAFETY PRECAUTIONS

### WARNINGS:

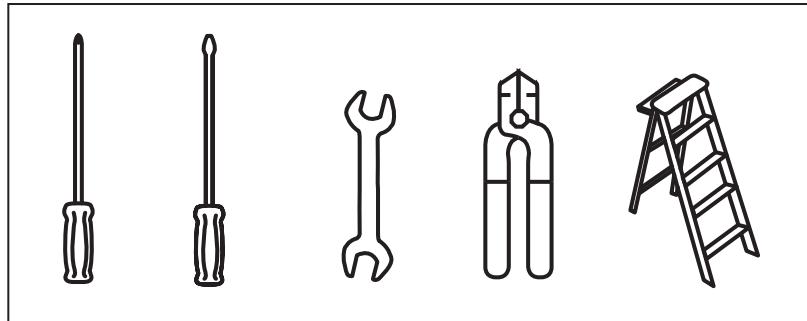
- Disconnect power by removing fuse or turning off circuit breaker before installing the fan and/or optional lighting.
- Support directly from building structure.
- To reduce the risk of fire, electric shock, or personal injury, mount to outlet box marked "acceptable for fan support" and use mounting screws provided with the outlet box. Most outlet boxes commonly used for the support of lighting fixtures are not acceptable for fan support and may need to be replaced. Consult a qualified electrician if in doubt.
- Do not use an incandescent light dimmer. Do not use this fan with any transformer type fan speed control device.
- To reduce the risk of personal injury, do not bend the blade arms when installing them, balancing the blades or cleaning the fan. Do not insert any objects(s) between rotating fan blades.

### NOTE:

The important precautions, safeguards and instructions appearing in this manual are not meant to cover all possible conditions and situations that may occur. It must be understood that common sense, caution and carefulness are factors which cannot be built into this product. These factors must be supplied by the person(s) installing, caring for and operating the unit.

## TOOLS & MATERIALS REQUIRED

- PHILLIPS SCREWDRIVER
- FLAT SCREWDRIVER
- WRENCH OR PLIERS
- WIRE CUTTER
- STEPLADDER
- WIRING SUPPLIES AS REQUIRED BY ELECTRICAL CODE



## UNPACKING YOUR FAN

### UNPACK YOUR FAN AND CHECK THE CONTENTS.

- Do not discard the carton. If warranty replacement or repair is ever necessary, the fan should be returned in original packing. Remove all parts and hardware. Do not lay motor housing on its side, or the decorative housing may shift, be bent or damaged.
- Examine all parts. You should have the following:

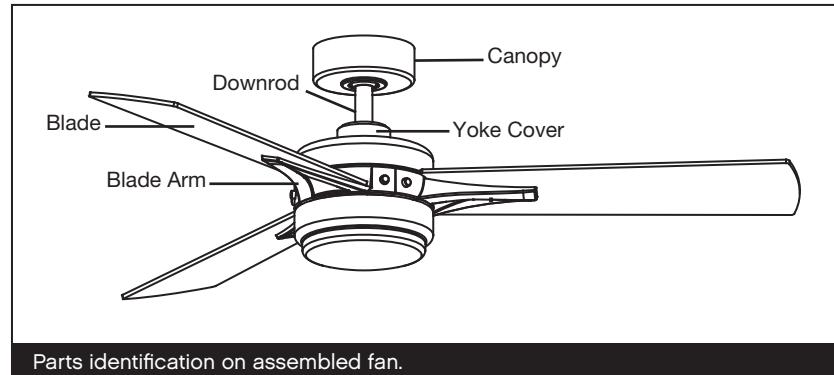
		<b>VENTUS PACKAGE CONTENT</b>	
1	Blade Set of 3	BL902852Fxx	
2	Hanging Bracket	CA900752Fxx	
3	Ceiling Canopy and Trim Ring		
4	Downrod Asm.	DR94014Fxx	
5	Yoke Cover	YC902852Fxx	
6	Fan Housing with Motor *Remove rubber shipping supports around motor, if applicable. Save the screws.	x	
7	Blade Arm Set of 3	BLI902852Fxx	
8	Adapter Plate	AP902852Fxx	
9	16W LED Assembly	E902852	
10	Glass Shade	GL902852ETCH	
11	Receiver Incl. 5 Wire Nuts	CNW902852	
12	HIRO Wall Control w/2032 Battery, Cradle A, Wall Plate, Face Plate, 2 Mounting Screws, Cradle B (for flat wall use only)	980014FWH	
13	<b>Hardware Bag</b>		
	Bracket Mounting Hardware (wood screws, screws, lock washers, star washers, flat washers, wire nuts), Blade to Blade Arm Screws w/Fiber Washers and Nuts (13), Balance kit, Safety cable hardware (wood screw, flat washer)	MH902852Fxx	
XX=FAN FINISH			
<p><b>NOTE:</b> Design of parts shown above may look slightly different for your specific model of fan.</p>			

## PREPARATION

### PREPARATION:

Verify you have all parts before beginning the installation. Check foam insert closely for missing parts. Remove motor from packing. To avoid damage to finish, assemble motor on soft padded surface or use the original foam inset in motor box.

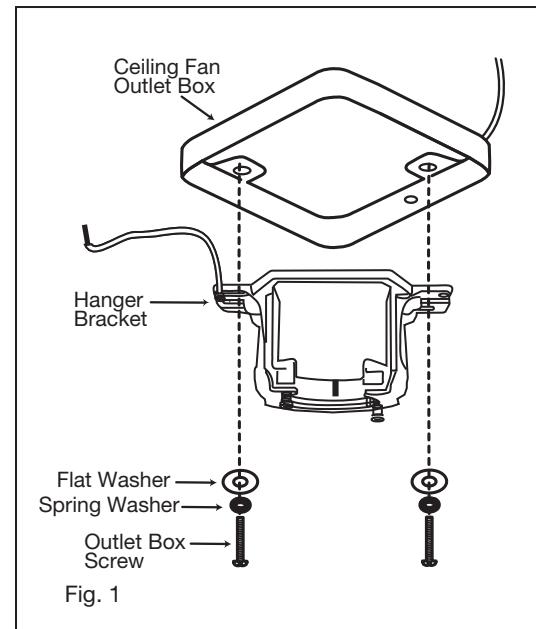
**DO NOT LAY MOTOR HOUSING ON ITS SIDE AS THIS COULD RESULT IN SHIFTING OF MOTOR IN DECORATIVE ENCLOSURE.**



## INSTALLING THE HANGING BRACKET

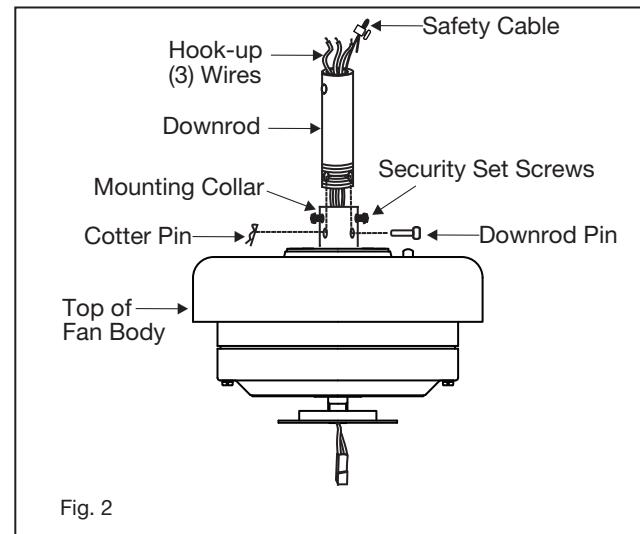
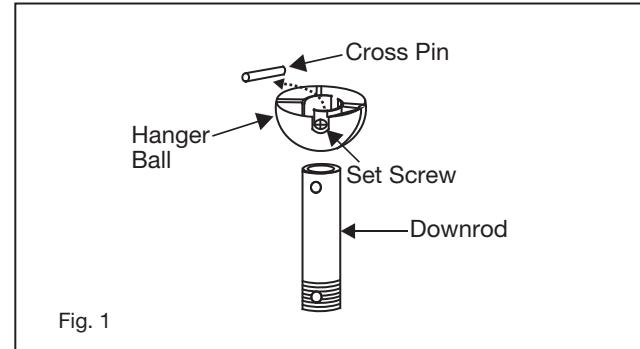
**CAUTION:** To avoid possible electrical shock, be sure electricity is turned off at the main power box before wiring. All wiring must be in accordance with National and Local Electrical Codes and the ceiling fan must be grounded as a precaution against possible electric shock.

- 1 Locate ceiling joist where fan is to be mounted, being sure location agrees with the requirements in the minimum clearance section of this guide. Wood joists must be sound and of adequate size to support 35 pounds (See page 2, items 3 and 4).
- 2 If not already present, mount a UL listed outlet box marked "suitable for fan support" following the instructions provided with the outlet box. The outlet box must be able to support a minimum of 35 pounds.
- 3 Attach hanging bracket to outlet box using screws provided with the outlet box.



## HANGING THE FAN

- 1 Remove ball from downrod by loosening set screw in the side of the ball. Slide ball down and remove ball pin; remove ball. (Fig. 1)
- 2 Carefully support fan body (motor) in its styrofoam packing with the mounting collar (where the wires come out) facing upward.
- 3 Loosen the two security set screws and remove the downrod pin instead of hitch pin from the coupling on top of the motor assembly. (Fig. 2)
- 4 Carefully feed the electrical lead wires and safety cable from the fan through the downrod. Thread downrod into coupler until holes align. Insert downrod pin through holes in mounting collar and downrod; clip cotter pin through small hole in end of downrod pin to hold downrod in place.
- 5 Tighten security set screws against downrod using a large flat blade screwdriver to ensure a tight fit against downrod. Tighten nuts against mounting collar.

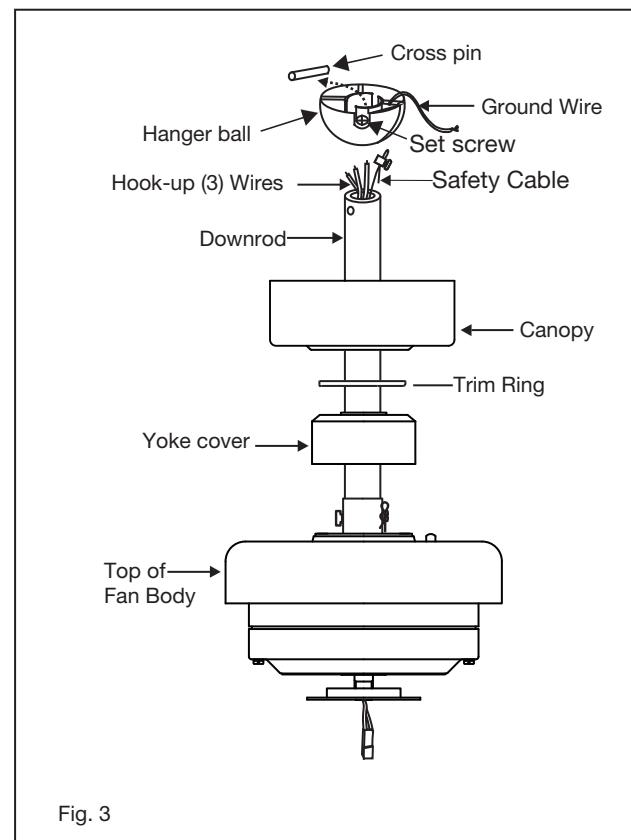


- 1 Slip the yoke cover, trim ring and canopy onto the downrod. (Fig. 3)
- 2 Thread the hanger ball onto the downrod, insert the cross pin through the downrod and tighten. Tighten the set screw.

**NOTE:**

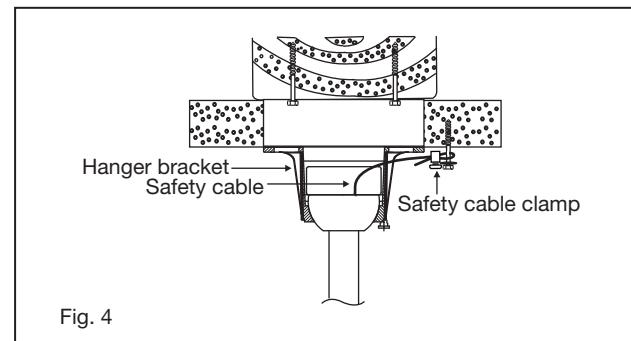
Fan has 6 feet of hook-up wire in case you are using a long extension downrod.

- 3 Lift ball/downrod/fan into hanger bracket opening. **NOTE:** The tab opposite hanger bracket opening should fit in slot on ball. (Fig. 4)
- 4 Make wire connections, (refer to section titled "Electrical Connections").
- 5 Slide canopy up and fasten to hanger bracket with 4 screws provided.



**INSTALLATION OF SAFETY SUPPORT:**

Attach the lag bolt and flat washer to ceiling joist. Attach the safety cable to lag bolt. Slide cable clamp onto safety cable (from fan). Place the end of cable through the lag bolt. Pull as much cable through lag bolt as possible. Feed end of cable into clamp hole and firmly tighten screw (Fig. 4). Cut off excess safety cable.



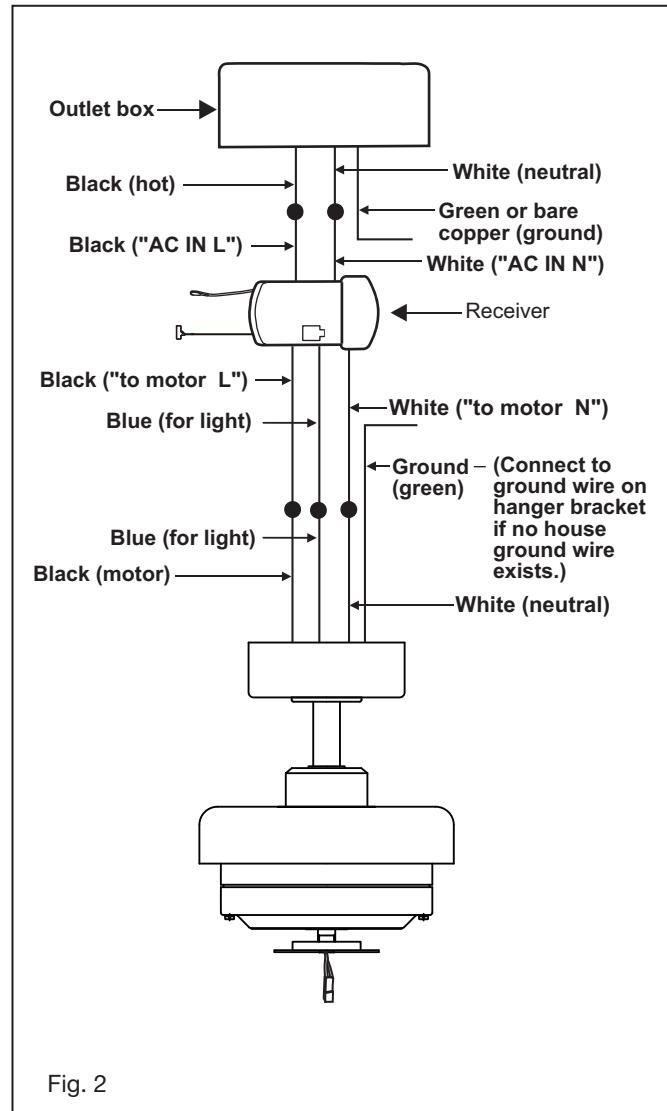
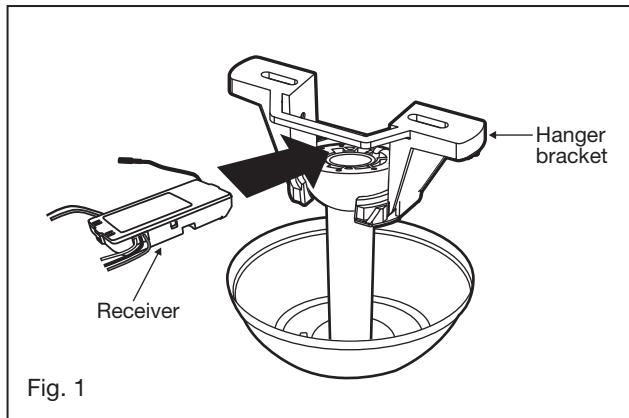
## ELECTRICAL CONNECTIONS

**REMEMBER** -Turn off the power! **NOTE** - Control must be installed within 30 feet of fan.

**WARNINGS:** Check to see that all connections are tight, including ground, and that no bare wire is visible at the wire nuts, except for the ground wire.

**CAUTION:** To reduce the risk of electric shock, this fan must be installed with an isolating wall control/switch.

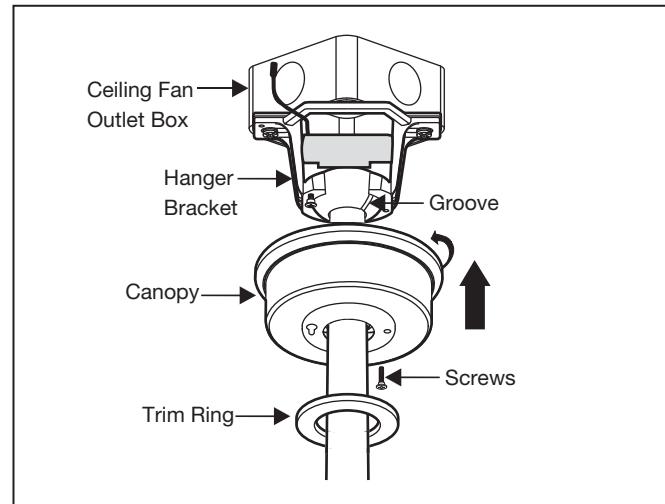
- 1 Insert the receiver into the ceiling mounting bracket with the flat side of the receiver facing the ceiling. (Fig. 1) For best performance, make sure the Black Antenna, on the end of the receiver, remains extended and not tangled with any of the electrical wires.
- 2 Motor to Receiver Electrical Connections: (Fig. 2) Connect the black wire from the fan to the black wire marked "TO MOTOR L" on the receiver. Connect the white wire from the fan to the white wire marked "TO MOTOR N" on the receiver. Connect the blue wire from the fan to the blue wire marked "FOR LIGHT" on the receiver. Secure all the wire connections with the plastic wire nuts provided.
- 3 Receiver to House Supply Wires Electrical Connections: (Fig. 2) Connect the black (hot) wire from the ceiling to the black wire marked "AC in L" from the receiver. Connect the white (neutral) wire from the ceiling to the white wire marked "AC in N" from the Receiver. Secure the wire connections with the plastic wire nuts provided.



## FINISHING THE INSTALLATION

- 1 Tuck connections neatly into ceiling outlet box.
- 2 Slide the canopy up to mounting bracket and place the key hole on the trim ring the screw on the mounting bracket, turn canopy until it locks in place at the narrow section of the key holes.
- 3 Align the circular hole on canopy with the remaining hole on the mounting bracket, secure by tightening the two set screws.

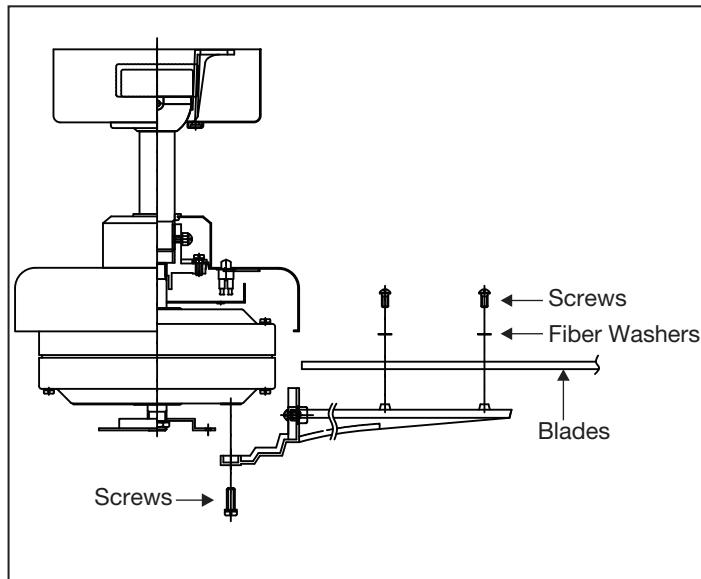
**NOTE:** Adjust the canopy screws as necessary until the canopy and trim ring are snug.



### WARNING:

Make sure the hook on the hanging bracket properly sits in the groove in the hanger ball before attaching the canopy to the bracket by turning the housing until it drops into place.

## INSTALLING THE BLADES

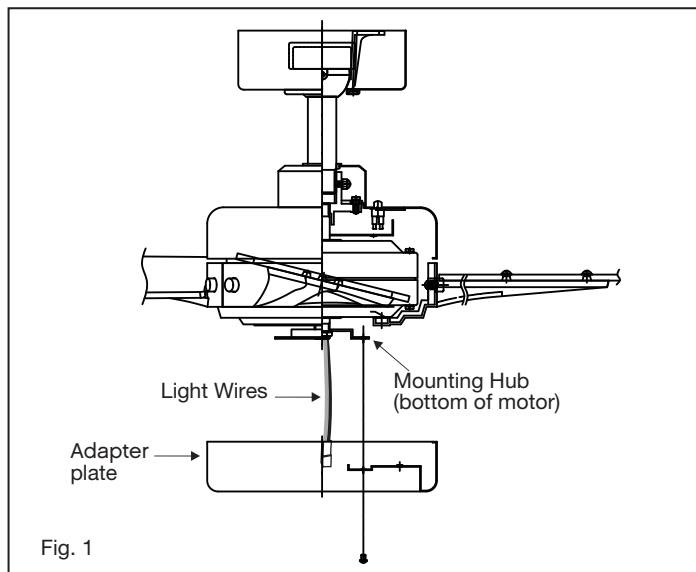


- 1 Place Fiber washer on screw. Insert this assembly through the blade and start the screw into the blade arm. Repeat this procedure without tightening the screw until all 3 screws have been started into the blade arm.
- 2 Tighten each screw starting with center screw.
- 3 Fasten blade assembly to motor with provided screws and lockwashers. Repeat procedure for remaining blades. Make sure screws are **TIGHT!** Loose motor screws can contribute to unnecessary hum during operation.

### NOTE:

Cordless power screwdrivers are **NOT** recommended, as they usually strip the heads of the screws and usually will not fully compress the lock washers on the motor screws. Use a large flat blade screwdriver for final tightening to fully compress the washers. This will help ensure proper alignment of the blades and noise-free, wobble-free running.

## INSTALLING THE MOUNTING PLATE



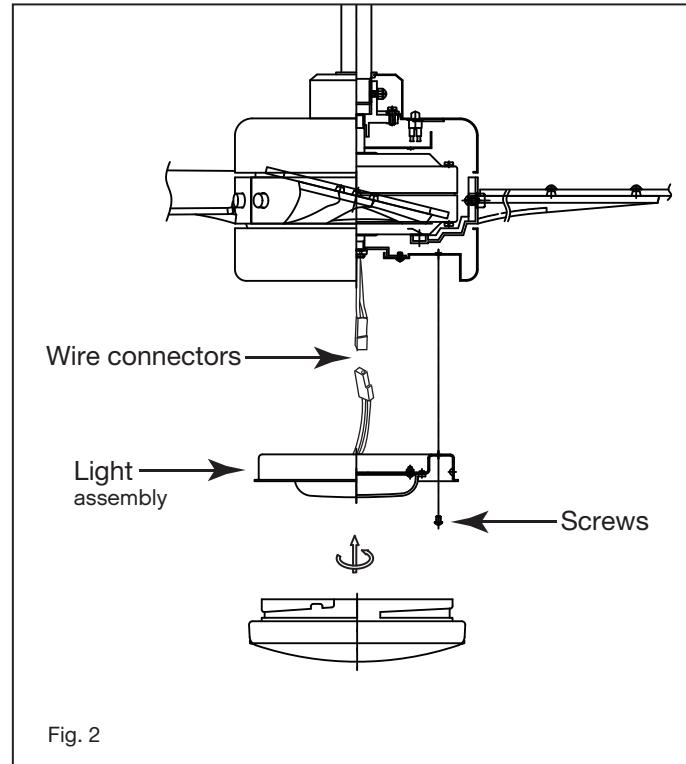
**NOTE:** Be sure the power is off before installing.

- 1 Remove one of the three screws on the mounting hub located on the fan motor. Loosen the other 2 screws. (Do not remove) (Fig. 1)
- 2 Pass the light wires through the center hole of the adapter plate.
- 3 Place the key holes on the adapter plate over the 2 screws previously loosened, turn the adapter plate until it locks in place at the narrow section of the key holes. Secure by tightening the 2 screws previously loosened and the one previously removed.

## INSTALLING THE LED ASSEMBLY AND GLASS SHADE

**NOTE:** Be sure the power is off before installing.

- 1 Remove one of the three screws on the adapter plate located on the fan motor. Loosen the other 2 screws. (Do not remove) (Fig. 2)
- 2 While holding the LED assembly under your fan, make the polarized plug connections: (Fig. 2)
  - Red to white
  - Black to black
- 3 Tuck connections neatly into adapter plate. Place the key holes on the LED assembly over the 2 screws previously loosened, turn the LED assembly until it locks in place at the narrow section of the key holes. Secure by tightening the 2 screws previously loosened and the one previously removed.
- 4 Raise the glass shade against the LED assembly and turn clockwise until snug, DO NOT OVERTIGHTEN.
- 5 Restore power and your LED assembly is ready for operation.



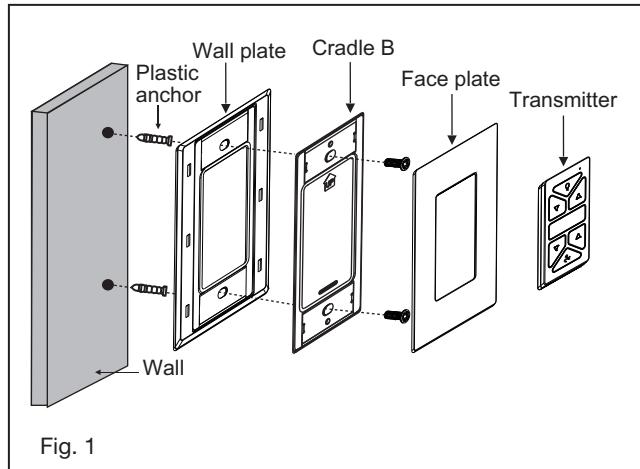
## INSTALLING THE WALL CONTROL

**REMEMBER** to turn off the power before you begin.

**NOTE** - Secures to any surface or application: flat wall, single gang box, multi gang box.

### Option 1. Flat Surface Installation

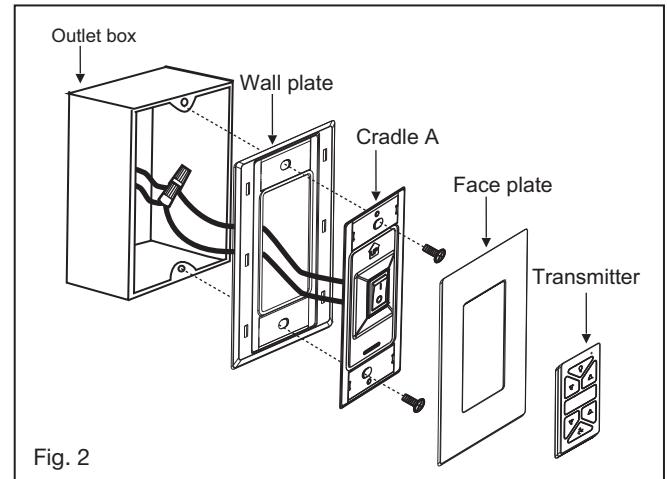
- 1 Select a desired location. Use the wall plate to mark the location of the mounting holes. Plastic wall anchors or mounting screws are needed for this application. (Fig. 1)
- 2 Seat the cradle B into the wall plate. Secure the wall plate to the wall using the provided hardware.
- 3 Snap the face plate cover onto the wall bracket.
- 4 Remote transmitter will be held in place with built in magnets.



**HIRO HIRO Control System**

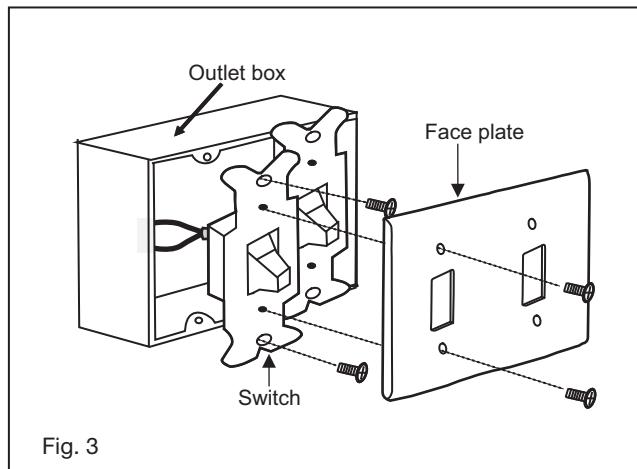
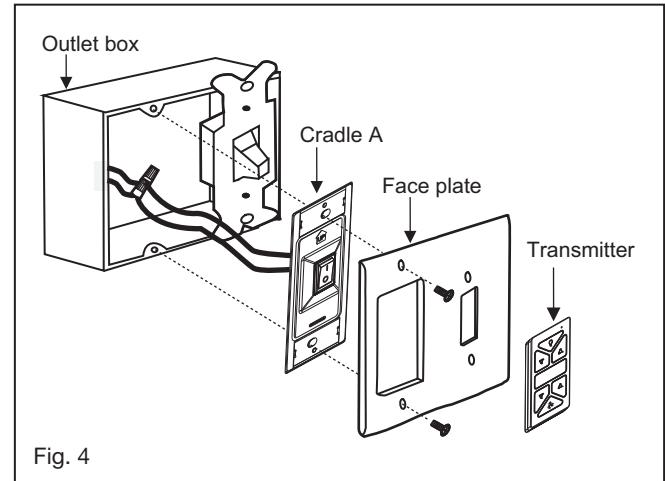
### Option 2. For single gang box

- 1 Remove the existing wall plate and the old switch from the wall outlet box.
- 2 Seat the cradle A into the wall plate. (Fig. 2)
- 3 Connect the black lead wires from the switch in the cradle A to the black wires in the switch box. Hot input wire to one of the cradle A switch leads. Power lead to the fan is connected to the remaining switch lead.
- 4 Connect the wall plate / cradle A assembly to the wall outlet box using the supplied hardware.
- 5 Snap the face plate cover onto the wall bracket.
- 6 Remote transmitter will be held in place with built in magnets.



### Option 3. Multi Gang Wall Switch Box Installation

- 1 Remove the existing wall plate and old switch from the wall outlet box. (Fig. 3)
- 2 Connect the black lead wires from the switch in the cradle A to the black wires in the switch box. Hot input wire to one of the cradle switch leads. Power lead to the fan is connected to the remaining switch lead. (Fig. 4)
- 3 Attach the cradle A to the wall switch box using the supplied hardware.
- 4 Attach the multi-gang faceplate to the switch set in the wall outlet box. Cradle A of Hinkley switch will fit in any standard decora face plate.
- 5 Remote transmitter will be held in place with built in magnets.



**HIRO HIRO Control System**

## OPERATION

Your DC brushless motor is equipped with an automatically learned type remote control. There is no frequency switches on the receiver or transmitter. The fan can start to use once the pairing process is done.

Remove the panel from the transmitter and then install one 2032 battery (included). You need to use a coin to open or close the battery cover. To prevent damage to transmitter, remove the battery if not use for long periods of time (Fig. 1)

**WARNING:** Chemical Burn Hazard. Keep batteries away from children.

This product contains a lithium button/coin cell battery. If a new or used lithium button/coin cell battery is swallowed or enters the body, it can cause severe internal burns and can lead to death in as little as 2 hours. Always completely secure the battery compartment. If the battery compartment does not close securely, stop using the product, remove the batteries, and keep it away from children. IF you think batteries might have been swallowed or placed inside any part of the body, seek immediate medical attention.

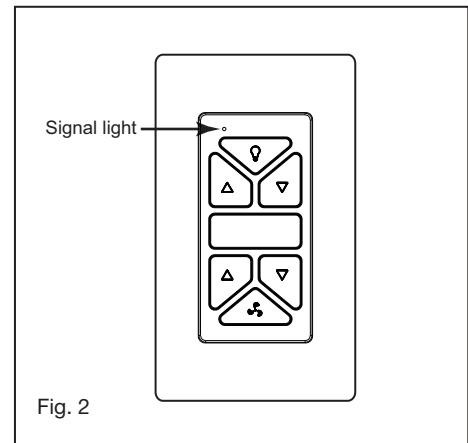
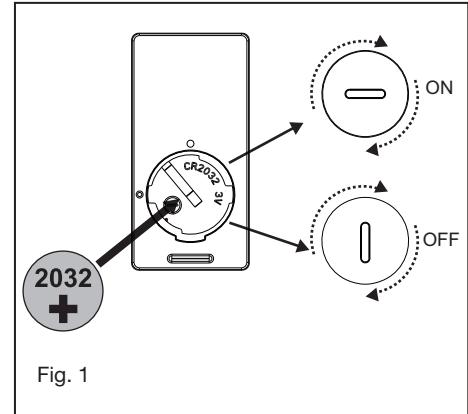
The batteries shall be disposed of properly, including keeping them away from children; Even used cells may cause injury.

- 1  button:  
Press this button and release instantly to turn on or off the light.
- 2  button:  
Press and hold to dim or brighten lights to the desired level and release.
- 3  button:  
Press button for turn on and setting 1-3 fan speed.
- 4  button:  
Press this button to turn the fan off.
- 5 Signal light (Fig. 2)

### Pairing Process

With the fan's power off, restore power to the fan. Press and hold “” button for about 5 seconds and release. If optional light kit is installed, the light kit will flash three times and the motor spin up for 10 seconds on low speed. The fan has completed the pairing process with the wall control and is ready for use.

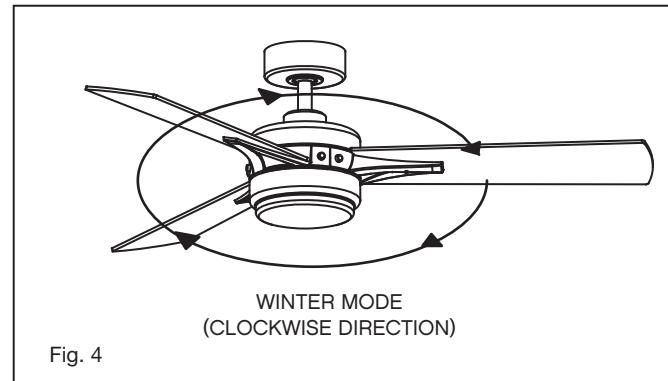
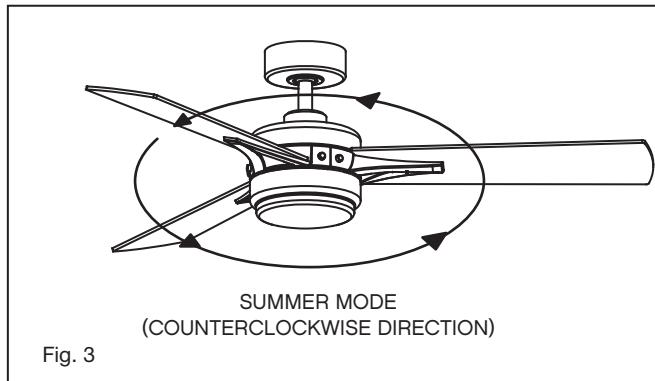
**NOTE:** A single fan can be controlled with as many as 3 wall controls in one room. Every control will need to repeat the pairing process based on instructions above and all controls must be within 30 feet of the fan.



**HIRO HIRO Control System**

## Summer Mode and Winter Mode Operation

- 7 **IMPORTANT:** To prevent damage or cause injury, be sure that fan is switched to off and blades have stopped moving completely before attempting to change direction of rotation.
- 8 The reverse switch is located on the top of the motor housing. Slide the switch to the right for winter mode operation. Slide the switch to the left for summer mode operation. **Make sure switch is not stuck between forward and reverse positions.**
- 9 Summer Mode (forward):  
A DOWNWARD airflow creates a cooling effect as shown in Figure 3. This allows you to set your air conditioner on a warmer setting without affecting your comfort.
- 10 Winter Mode (Reverse):  
An UPWARD airflow moves warmer air off the ceiling area as shown in Figure 4. This allows you to set your heating unit on a cooler setting without affecting your comfort.



## CARE AND CLEANING

Periodically it may be necessary to re-tighten blade to blade arm screws or blade arm to motor screws to prevent clicking or humming sound during operation. This is especially true in climates with broad temperature and humidity ranges.

When dusting the blades, you must support the blade to prevent bending - no pressure should be applied to the blades. If you experience any flaws in the operation of your fan, please check the following points.

## TROUBLESHOOTING

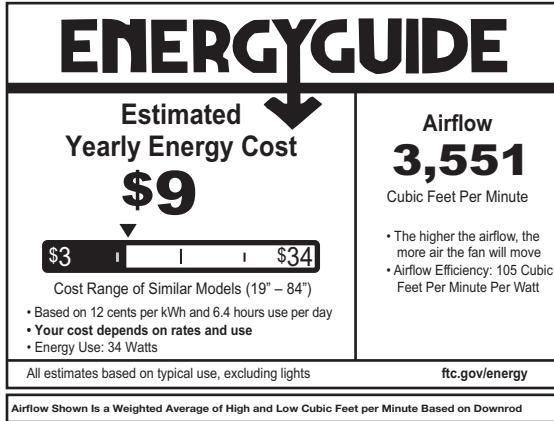
### CAUTION:

Switch off power supply before carrying out any of these checks.

PROBLEM	SOLUTION
FAN WILL NOT START	<ol style="list-style-type: none"><li>1. Check circuit fuses or breakers.</li><li>2. Check wall control LED indicator light. If LED is not illuminated when pushing a button, it is not transmitting a signal. Please check power to wall control/circuit breaker and all electrical connections.</li><li>3. Assure there are no more than 2 fans operating on a circuit through the wall control. Assure that there are no more than 12 fans operating on a circuit through an on/off wall switch or a breaker (not through a wall control).</li><li>4. Assure that the fan is within range of the WiFi (150 ft.) or wall control (30 ft.).</li></ol>
FAN SOUNDS NOISY	<ol style="list-style-type: none"><li>1. Allow a 24-hour "breaking-in" period. Most noise associated with a new fan will disappear during this time.</li><li>2. Make sure all motor housing screws are securely fastened.</li><li>3. Make sure the screws that attach the fan blade to the fan are tight.</li><li>4. Make sure your ceiling box is secure and rubber isolator pads are used between the mounting bracket and outlet box.</li></ol>
FAN WOBBLER	<ol style="list-style-type: none"><li>1. Check that all blade and blade arm screws are secure.</li><li>2. If the blade wobble is still noticeable, interchanging two adjacent (side by side) blades can redistribute the weight and possibly result in smoother operation.</li><li>3. Check to assure all dowrods to motor hardware and/or hanger ball are tight.</li><li>4. Make sure ceiling box is secure.</li></ol>

## ENERGY GUIDE

### AVERAGE PERFORMANCE AND ENERGY INFORMATION



## SPECIFICATIONS

PERFORMANCE SPECIFICATIONS	STANDARD	
	HIGH SPEED	LOW SPEED
Airflow (CFM)	4779	2159
Energy Use (Watts)	50.3	13.3
Airflow Efficiency (CFM/W)	95	163
Energy Costs (Yearly)	\$14	\$4
Amps	0.42	0.22
RPMs	187	60

## SMART BY BOND

### HINKLEY SMART FAN OPTIONS:

In addition to the included wall control, you can control your Hinkley fan through the Bond app.

- To use the app, download it for free from the App Store or Google Play.
- Open the app to create your account. You can also login with your Facebook or Google account.
- Next, set up a WiFi connection. You will need the SSID and WiFi password for the network you want to connect to.
- You will receive a prompt to choose the finish of your fan and name your fan device.
- The app will walk you through the main screen and show you how to change fan speeds, dim the light, set timers or utilize breeze mode.

**NOTE:** Maximum of 2 fans can operate on a circuit through the wall control. Maximum of 12 fans can operate on a circuit through an on/o switch or breaker when utilizing the app for the fan control (without the wall control in the circuit).

### How to correct "Fan paired to wrong transmitter" on Smart by Bond fans supporting multiple transmitters:

#### • Smart Phone Method (recommended)

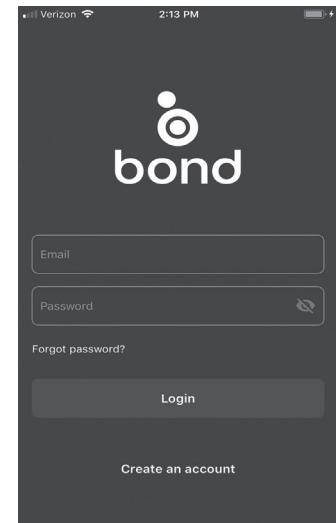
- Open the Bond Home app.
- Tap on the Fan you want to modify.
- Tap the settings icon in the upper right corner.
- Scroll down and tap "Manage Remotes".
- Delete just the remotes in question; or, use the triple-dot menu and select "Forget all remotes".
- Tap "Learn a new remote".
- Follow on-screen prompts to (re) learn the desired remotes into the fan.

#### • Factory Reset Method

- Turn mains power OFF to all fans.
- Turn mains power ON only for the fan needing code correction.
- Within 15 seconds of turning on, hold down the Speed 1 button on any compatible transmitter for 20 seconds.
- The fan light should blink 5 times and may spin up on low speed for 10 seconds.
- Wait 10 seconds.
- Hold down the Power button on the transmitter you wish to pair. The fan light should flash three times and the motor spin up for 10 seconds on low speed.
- If you were using the fan on Wi-Fi, you will need to reconnect to Wi-Fi.

#### • Brute Force Method

- Turn mains power OFF to the fan.
- Turn mains power back ON on the fan.
- Hold down the Power button on the transmitter for 5 seconds, until the fan light flashes 3 times.
- Repeat steps a--c above 4 more times.
- The fan's memory is now totally overwritten, and it has forgotten all other remotes.



<https://bondhome.io/app>

HINKLEY IS PROUD TO PROVIDE YOU WITH CEILING FAN PRODUCTS THAT ENHANCE YOUR SPACE WITH COMFORT, PURPOSE AND STYLE. AS A FAMILY COMPANY, WE ARE COMMITTED TO DESIGN, PERFORMANCE AND QUALITY, AND WHAT'S IMPORTANT TO YOU IS PARAMOUNT TO US.

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